

BOND OVERSIGHT COMMITTEE

Approved Minutes of the January 16, 2007 meeting

Call to order at 7:07pm by Superintendent, Michael Crilly.

Present:

Committee Members:

Wes William, Marvin Morganti, Diane Go, Bob McLennan, Rolito Recio

Staff:

Michael Crilly, Steven Fuentes, Robert Devine, Mike Nemeth

Mr. Crilly welcomed and thanked the committee members for volunteering to serve on the committee. He spend a few moments explaining the committee, it's duties and responsibilities. It was also noted that the district still needs a representative from a taxpayer association.

Steven Fuentes reviewed the events surrounding the passage of the November 2006 Bond Election. He discussed the hiring of an architect firm to prepare a facilities master plan. He then began reviewing the proposed bylaws of the committee. Included in the discussion were the roles and responsibilities of the committee and of district staff. After some questions, the bylaws were accepted and committee members were asked sign and return an ethics policy statement.

The committee discussed the selection of who would serve a one year term versus two year terms. It was agreed that the vacant seat (taxpayer association) would be assigned one of the one year terms. Bob McLennan, volunteered to serve the other 1 year term. Wes Williams volunteered to serve as the committee chairperson, and Marvin Morganti volunteered to serve as vice chair. The committee was in agreement.

Mr. Fuentes then reviewed the status and current time line of bond projects. He noted which projects were completed and that a complete list of all the projects are included in the district's facilities masters plan. The committee asked that they be provided with copies of the plan. Also a request was made for email and phone numbers to be shared amongst the committee. Mr. Crilly reminded the committee of Brown Act issues regarding communication between committee members.

Mr. Fuentes then reviewed a bond expenditure report containing information through 12/31/2007. Mr. Williams commented that there might be further information necessary in the future that would better elaborate the proceeds and expenditures of bond funds. Mr. Fuentes responded by suggesting that at the next meeting, the committee be given a list of payments made as a beginning. The committee agreed that they did not want to get bog down in paper work or cause undue burden on district staff.

Mr. Fuentes continued with a discussion of a requirement for an annual performance audit. This audit would be given to the committee for review. The committee then would be required to present an annual report to the governing board of the district. The committee asked staff to obtain copies of other districts' reports for reference.

Mr. Fuentes asked that the committee meet again within this fiscal year. The committee decided after discussion to meet on Monday, May 5th at 7:00pm.

Mike Nemeth thanked the committee for their support of the bond measure and the positive effect it will have on the learning environment at the district.

The meeting was adjourned at 9:30pm.