

JEFFERSON UNION HIGH SCHOOL DISTRICT
Administrative Offices

IMPORTANT NOTICE

NEW OPEN ENROLLMENT PERIOD

The 2018-19 Open Enrollment Period
will run from October 15 thru October 31, 2018

New coverage becomes effective January 1, 2019

Enrollment **must be completed in Benefit Bridge or received** in the Payroll Department by the close of business at 4:00 p.m. on October 31, 2018 to be processed.

Employees wishing to change medical carriers during open enrollment now have the **option of enrolling in Benefit Bridge and doing your enrollment on line** or you can still submit an enrollment form to the Payroll Department during the open enrollment period (no later than October 31, 2108).

We have also added a new medical plan as well as a Vision Service Plan (VSP).

Enrollment materials are only available in the Payroll Department. Please contact:

Michelle Sherwin, mshewwin@juhsd.net 650-550-7966
Pat Ramos, patramos@juhsd.net 650-550-7955

Our “Benefits Plan Guide” provides a comparison of the health plans. You can access the Benefit Plan Guide on the Districts website (www.juhsd.net) under the Staff Resources, Employee Forms/Benefits link.

Employee contribution information is attached.

Employees receiving cash-in-lieu of medical insurance are not required to re-enroll. Watch for more information on new contract cash-in-lieu rules coming soon.

Premium contributions you make towards your benefit plans are taken pre-tax from your paycheck which reduces your taxable income.

OPEN ENROLLMENT BENEFITS FAIR

The district will host representatives from each of the available plans to provide information and answer questions. This is scheduled for October 16th, 2:30pm – 5:00pm, in the Galleria at Serramonte Del Rey.