

PTO Meeting Minutes
September 25, 2018

Meeting called to order by Lynn Anderson at 7:00PM

Approval of Agenda: (Lynn Anderson, President)

Agenda approved

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Correction: Date of last meeting incorrect – make change to August 2018 Minutes

Presentations: Megan Carey, Principal on Traffic Study

The district hired a company to do a traffic study to see how the traffic issues in the morning and afternoon at the school could be remedied and better manage the flow of traffic. Both to see what the school can do and what the city can do. After a month of reviewing, the study was returned:

-Issues are the kids parking on Terra Nova Blvd which holds things up, only one crosswalk, illegal U-turns, and people trying to cross traffic out of the front “U”.

Suggestions:

- change the flow of the traffic so that anyone entering the campus enters through the south driveway.
- Additional signage saying Student Parking Only
- Only one exit
- Suggestions to pull the sidewalk out giving the students a bigger area to stand
- Repaint the crosswalks (they are currently faded)
- Additional crosswalk
- Purchasing additional signage
- It is believed the above will improve the flow of traffic and increase student safety.
- Drop off in front of the school will remain being at the front of the school.
- Suggestion to have someone patrol outside where the athletic buses are usually staged to tell cars not to stop there (while usually waiting for a student to come out)
- Suggestion for two lanes in front of the school, same direction. One is a constantly moving lane, the other is a drop off. Concern that if you can't get into the drop off lane (furthest right), kids will jump out of the car in the moving lane and you still have an issue.
- Staff would not be able to go in the driveway closest to their lot – they go in the south entrance with everyone else and then into the staff parking lot.
- Looking for a temporary solution to see if it works before making it permanent.
- Suggestion for speed bumps in front of the school to slow down traffic on Terra Nova Blvd.
- -Parents expressed wanting the sidewalk across the street widened and cleaned up or a bus top shelter installed, however that's the City's responsibility.

JUHSD Update – Andy Lie

- Plans have been submitted to the city of Daly City and presented to the city council last night regarding the staff housing plans. Everything is on track and looking to accelerate the timeline. Concept designs to be shared at a future meeting.

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- Yes on Measure Y – need phone banking volunteers at the union offices on Gellert Blvd. in Daly City – every Tuesday and Thursday. Emails were sent out to parents to volunteer.
- There will not be lawn signage available due to cost. Phone banks are the way to go for this measure.
- This will generate 2.2 million dollars to go towards staff salary increases.
- Board presentations were made at all the schools at their back to school nights.
- Governor vetoed the start time of 8:30am for middle and high schools.
- Daly City Health Youth Center has moved locations and are now across from City Hall
- Board approved a new food service provider. The quality of food should improve dramatically and be paired with local growers and provide fresh fruits and vegetables. More ethnic options and grab 'n go snacks.

TNEF Update – Rachel Cauteruccio, TNEF Liaison

- Lots of positivity around the whole foundation
 - Have an 8th grade presentation group in place to market Terra Nova
 - Working on January 19 to hold their fundraising gala. Still looking for a location
 - TNEF targets in different “shifts” such as businesses, then parents, etc. Concern that the PTO direct ask does not coincide with TNEF asking.
- They recently presented to the Realtor group and have a fundraising packet that they hand out

Fundraising: Monica Woodworth and Maria Garcia, Fundraising Co-Chairs

- PTO Fundraising direct ask flyer is going out
 - Chipotle fundraiser happening in November 33% of profits made that evening come to the TN PTO
- Approval given to create large signage for the day of the fundraiser to have in front of the school
- Working with the upcoming Car Show to have a presence there to fundraise there
- Looking to have a band event at a local location (Longboard Margarita Board was suggested) to have a cover charge to fundraise
- Looking to have a food truck or some other option for Open House to raise funds.

Staff Appreciation – Page Lie, Staff Appreciation Chair

- Next month will have a report for help needed
- Staff holiday party coming up – PTO donated a few baskets last year

Budget Update & Mini Grants – Heather Campagna, Treasurer

- \$84,000 in budget
- \$10,000 in the event account
- Mini Grants – one paid out
- Mini Grant applications were emailed to all staff as well as stipend reminders

Membership Update – Lynn Anderson, President/Membership

- Using the Fundraising flyer from Fundraising Chairs instead of sending out another one of our own – the one prior takes the place of it.

Grad Night – Heather Campagna, Grad Night Chair – Nothing to report

Principal's Report – Megan Carey, Principal

- WASC visit is next week. They are arriving on Sunday to meet with parents Sunday, September 30th. One hour meeting to discuss with parents and get their feedback and ask what they want to see for TN. Later that week, a larger meeting will occur with staff and administration. They will stay through Wednesday. They will give their feedback on our action plan.
- Accreditation status will be known later in the year.
- Staff was given information to share with the students some talking students regarding the WASC visit. Some students will be pulled out of class randomly and asked questions by the WASC team.
- College and Career Readiness Day, October 10th – Every student will be given the opportunity to take the SAT with Essay on campus free of charge. Juniors and Sophomores will be able to take the PSAT, and the Freshman the PSAT 9. Every student will have the opportunity to take their scheduled tests. All tests start at 8am and end at different times. That day is a Collaboration Day. Mr. Asbra will be figuring out the logistics of the different end times to close the gap between the exit times as much as possible to ease the planning of pick up times, etc. particularly with those who pick up multiple students who will have different end times.
- Students will be separated by grade to take the exams in different wings of the school. Possibly renting tables and chairs to administer the test in the gym.
- Pencils and calculators will be provided and snack given as the cafeteria will be closed since it is not a regular bell schedule.
- Tiger Bytes Newsletter – they are trying different ways to send the newsletter to see which format works best.
- Parents said that they preferred this last method used, it was easy to open and access and worked perfectly. Some parents didn't receive it or couldn't open it last month, but no problems this month.
- Club Day is this Friday where our Leadership students take over the courtyard and all the clubs advertise themselves to the students to encourage them to sign up.
- All clubs and when they meet will be posted on the website
- Grades will be finalized tomorrow and available for viewing your students' academic report
- Spirit Week is coming up the week of Homecoming Week of October 9-12th. Homecoming game is on Friday, October 12th and the Homecoming Dance is on Saturday, October 13th.

Open Forum

- Parent brought up that Oceana has an academics tab to see what AP classes they offer, but that TN did not and she had to go and physically look and see what each teacher taught to see what AP classes TN offered. Ms. Carey pointed out it's under the District tab on the website, but that it should be easier to locate for parents.
- There are folders being worked on filled with marketing material about Terra Nova to hand out to 8th grade parents. It's being prepared to flow together to perspective students to see all the things TN has done and is doing. Academic achievement, awards, colleges of acceptance, AP classes offered, electives, graphs of scores, etc.

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Meeting adjourned at 8:35pm