

**Terra Nova High School
Minutes of the PTO Meeting of January 23, 2018**

The meeting was called to order at 7:05 pm by Lynn Anderson, Vice President. The evening's agenda was approved by the board after deletion of Andy Lie's JUHSD update (attending the district meeting tonight), and adding Rachel Cauteruccio for Escrip. Minutes from last meeting 10/19/17 were approved.

Staff Presentations: Special Ed, Library, Counseling

Special Education: Michelle Daria

- Coffee cafe is now open: promotes social and prevocational skills for the students and will have leadership participating soon. It operates every other Friday during brunch for 1 hour (last year was once a month). Made possible with funds from PTO mini Grants.

Librarian: Annette Kesterson

- More English classes are coming to the library on a regular basis
- Hours are 7:30am-5pm Mon-Thurs and 7:30am-3:30 Fri.
- Smooth year and calmer than last year.
- All students' textbooks are checked out through the library. Cost of books is getting really high with many students carrying about \$500 in books in their backpacks, which raises concerns about theft and damage.
- Copies are priced at 10 cents for black and white, 25 cents for color copy

Counseling: Megan Carey speaking on behalf of Aliah Singh (couldn't attend tonight)

- 3rd annual career fair 2/15/18 all day in the gym with about 20 professionals attending; geared toward sophomores and open during lunch and brunch
- 3/7/18 6-7:00pm presentation for parents on preparing for students' future
- counseling staff will meet with every sophomore and junior for course selection
- thanked PTO for continued support and looking forward to a productive semester

WASC (Western Association of Schools and Colleges) accreditation update: Ms. Kesterson and Ms. Gutierrez

- Getting feedback from students, parents, faculty and staff
- Performed every 6 years
- TN mission and vision discussed
- Set up computers for parents attending PTO meeting to complete parent feedback survey.

Membership: Lynn Anderson

- Have received about \$2,000 in new donations
- Some issues with our mailing (one parent got envelope with stamped TN address returned to sender, some checks were not deposited for a few months, labels included some students who are not actually attending TN).
- Will send tax letters for donations received.
- Can send another request for donation letter in the spring.

Grad Night: Heather Campagna

- Will be sending letters to senior families with information about grad night in February.
- Parent meeting will be sometime after letters are sent- date to be determined.
- Looking for under classmen parents to help out at the event.

Teacher Appreciation: Page Lie

- Winter holiday luncheon for staff put together by administration and PTO provided a basket for the raffle and reusable bags for each staff member
- 1st week of May will be staff appreciation week with luncheon one day and other small things each day the week.

Treasurer's Report: Heather Campagna

- Reviewed current budget

Escrip: Rachel Cauteruccio

- Safeway stopped very generous donation to Escrip when bought by Lucky.
- Discussion of need for other fundraising options.
- Other groups (athletics, band, etc.) at TN are also fundraising and that pulls money into more places, with less for PTO. Need to focus our mission.

Mini Grants: Lynn Anderson

- No new requests from teachers at this time.
- Approved funding for Romeo and Juliette play.

Principal's Report and Open Forum: Megan Carey

- 2 new hires since November: Spanish teacher and paraprofessional aid; now the 3 sections of Spanish that were using online course have a regular Spanish teacher.
- Winter Formal 2/3/18 7-11pm \$45 Semi Formal at Irish Cultural Center
- New pool open- may do waterpolo intermural game
- Healthy kids survey done by Freshmen and Juniors and sent to families; will share data with middle schools and district
- 2/16/18 will be spirit week
- Looking for a golf coach and running out of time for this season
- WASC continues
- Sophomores and Juniors will have sexual assault awareness class for 3 days in March; Freshmen will have targeted talk; still working on plans for Seniors
- Group is working on creating the Terra Nova Education Foundation to have a booster specifically for academics. Have had 2 meetings so far and are working on creating a

board, tax ID, etc. Want to address community perception of TNHS and increase positive view from students and parents.

- Question re: rumor about incident in Spanish class. Teacher/issue was investigated and cleared.

The meeting was adjourned at 8:42. Next meeting will be held on February 27, 2018.