



Jefferson Union High School District
ADMINISTRATIVE OFFICES – SERRAMONTE DEL REY
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Board of Trustees
 Andrew Lie
 Kalimah Salahuddin
 Rose Tejada
 Jerome Gallegos
 Sherrett Walker

Toni Presta
 Superintendent

PAYROLL DATES FOR 2023-2024

MONTH	TIMESHEETS SUBMITTED TO SUPERVISOR BY*	MUST BE RECEIVED AT DISTRICT OFFICE BY:	PAYROLL DATE
JULY	7/3/2023	7/7/2023	7/31/2023
AUGUST	8/1/2023	8/4/2023	8/31/2023
SEPTEMBER	9/1/2023	9/7/2023	9/29/2023
OCTOBER	10/2/2023	10/6/2023	10/31/2023
NOVEMBER	11/1/2023	11/6/2023	11/30/2023
DECEMBER	12/1/2023	12/4/2023	12/22/2023
JANUARY	1/3/2024	1/8/2024	1/31/2024
FEBRUARY	2/1/2024	2/6/2024	2/29/2024
MARCH	3/1/2024	3/6/2024	3/28/2024
APRIL	4/1/2024	4/4/2024	4/30/2024
MAY	5/1/2024	5/6/2024	5/31/2024
JUNE –SUMMER WITHHOLD	N/A	N/A	6/14/2024
JUNE –REGULAR	6/3/2024	6/7/2024	6/28/2024

***Timesheets received after this date will be paid in the following month.**

NOTE: Timesheets must be submitted monthly. The District is charged fees by STRS & PERS for timesheets that are more than one month old.