



Jefferson Union High School District

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Board of Trustees

Jerome Gallegos
 Andrew Lie
 Kalimah Y. Salahuddin
 Rosie U. Tejada
 Sherrett Walker

Toni Presta
 Superintendent

PAYROLL DATES FOR 2024-2025

MONTH	TIMESHEETS SUBMITTED TO SUPERVISOR BY*	MUST BE RECEIVED AT DISTRICT OFFICE BY:	PAYROLL DATE
JULY	7/1/2024	7/2/2024	7/31/2024
AUGUST	8/1/2024	8/8/2024	8/30/2024
SEPTEMBER	9/3/2024	9/6/2024	9/30/2024
OCTOBER	10/1/2024	10/7/2024	10/31/2024
NOVEMBER	11/1/2024	11/6/2024	11/27/2024
DECEMBER	12/2/2024	12/5/2024	12/20/2024
JANUARY	1/6/2025	1/9/2025	1/31/2025
FEBRUARY	2/3/2025	2/6/2025	2/28/2025
MARCH	3/3/2025	3/6/2025	3/31/2025
APRIL	4/1/2025	4/4/2025	4/30/2025
MAY	5/1/2025	5/5/2025	5/30/2025
JUNE –SUMMER WITHHOLD	N/A	N/A	6/16/2025
JUNE –REGULAR	6/2/2025	6/5/2025	6/30/2025

***Timesheets received after this date will be paid in the following month.**

NOTE: Timesheets must be submitted monthly. The District is charged fees by STRS & PERS for timesheets that are more than one month old.