

# JEFFERSON UNION HIGH SCHOOL DISTRICT 2023-2024

## STAFF CALENDAR

July 2023							
SUN	MON	TUE	WED	THUR	FRI	SAT	
July 4 - Independence Day							
						1	
2	3	4	5	6	7	8	
9	10	11	12	13	14	15	
16	17	18	19	20	21	22	
23	24	25	26	27	28	29	
30	31						

January 2024							
SUN	MON	TUE	WED	THUR	FRI	SAT	
Dec. 25-Jan. 5 - Winter Recess							
	1	2	3	4	5	6	
7	8	9	10	11	12	13	
14	15	16	17	18	19	20	
21	22	23	24	25	26	27	
28	29	30	31				
Jan. 15 - MLK Jr. Day <i>Classified Employees Work 1/3-1/5</i>							

August 2023							
SUN	MON	TUE	WED	THUR	FRI	SAT	
Aug. 7-8 - Staff Development							
Aug. 9 - First Day of School							
		1	2	3	4	5	
6	7	8	9	10	11	12	
13	14	15	16	17	18	19	
20	21	22	23	24	25	26	
27	28	29	30	31			

February 2024							
SUN	MON	TUE	WED	THUR	FRI	SAT	
Feb. 9 - Lunar New Year							
Feb. 19-23 - President's Week <i>Classified Employees Work 2/20-2/23</i>							
				1	2	3	
4	5	6	7	8	9	10	
11	12	13	14	15	16	17	
18	19	20	21	22	23	24	
25	26	27	28	29			

September 2023							
SUN	MON	TUE	WED	THUR	FRI	SAT	
Sept. 4 - Labor Day							
Sept. 13 - Staff Development Day							
					1	2	
3	4	5	6	7	8	9	
10	11	12	13	14	15	16	
17	18	19	20	21	22	23	
24	25	26	27	28	29	30	

March 2024							
SUN	MON	TUE	WED	THUR	FRI	SAT	
Mar. 20 - Staff Development Day							
					1	2	
3	4	5	6	7	8	9	
10	11	12	13	14	15	16	
17	18	19	20	21	22	23	
24	25	26	27	28	29	30	
31							

October 2023							
SUN	MON	TUE	WED	THUR	FRI	SAT	
Oct. 9 - Indigenous People's Day							
1	2	3	4	5	6	7	
8	9	10	11	12	13	14	
15	16	17	18	19	20	21	
22	23	24	25	26	27	28	
29	30	31					

April 2024							
SUN	MON	TUE	WED	THUR	FRI	SAT	
Apr. 8 - 12 - Spring Recess <i>Classified Employees Work 4/8-4/11</i>							
	1	2	3	4	5	6	
7	8	9	10	11	12	13	
14	15	16	17	18	19	20	
21	22	23	24	25	26	27	
28	29	30					

November 2023							
SUN	MON	TUE	WED	THUR	FRI	SAT	
Nov. 10 - Veteran's Day							
Nov. 20-24 - Thanksgiving Recess <i>Classified Employees Work 11/20-11/22</i>							
			1	2	3	4	
5	6	7	8	9	10	11	
12	13	14	15	16	17	18	
19	20	21	22	23	24	25	
26	27	28	29	30			

May 2024							
SUN	MON	TUE	WED	THUR	FRI	SAT	
May 27 - Memorial Day							
May 30 - Last Day of School							
			1	2	3	4	
5	6	7	8	9	10	11	
12	13	14	15	16	17	18	
19	20	21	22	23	24	25	
26	27	28	29	30	31		

December 2023							
SUN	MON	TUE	WED	THUR	FRI	SAT	
Dec. 20-22 - Minimum Days							
Dec. 25-Jan. 5 - Winter Recess <i>Classified Employees Work 12/27-12/28</i>							
					1	2	
3	4	5	6	7	8	9	
10	11	12	13	14	15	16	
17	18	19	20	21	22	23	
24	25	26	27	28	29	30	
31							

June 2024							
SUN	MON	TUE	WED	THUR	FRI	SAT	
June 3-28 - ESY							
June 19 - Juneteenth							
						1	
2	3	4	5	6	7	8	
9	10	11	12	13	14	15	
16	17	18	19	20	21	22	
23	24	25	26	27	28	29	
30							

- First and Last Day of School
  - Work Days for Classified
  - No School (All Employees)
  - ESY - Special Ed
  - Staff Development Days - No Students
- FIRST DAY OF SCHOOL : August 9, 2023  
LAST DAY OF SCHOOL: May 31, 2024

No School
July 4, 2023
September 4, 2023
September 13, 2023
October 9, 2023
November 10, 2023
November 20-24, 2023
Dec. 25, - Jan. 5
January 15, 2024
February 9, 2024
February 19-23, 2024
March 20, 2024
April 8-12, 2024
May 27, 2024
June 19, 2024
Extended School Year (ESY)
June 3-28, 2024

FOR SCHOOLS ON SEMESTER SCHEDULES		
FALL SEMESTER (89 Days)		
1st Report	Aug. 9 - Sept. 22	31 Days
2nd Report	Sept. 25 - Nov. 3	29 Days
3rd Report	Nov. 6 - Dec. 22	29 Days
SPRING SEMESTER (91 Days)		
1st Report	Jan. 8 - Feb. 16	28 Days
2nd Report	Feb. 26 - Apr. 5	29 Days
3rd Report	Apr. 15 - May 31	34 Days
FOR SCHOOLS ON QUARTER SCHEDULES		
TERM 1 (89 Days)		
Qt. 1 - 1st Report	Aug. 9 - Sept. 8	22 Days
Qt. 1 - 2nd Report	Sept. 11 - Oct. 13	23 Days
Qt. 2 - 1st Report	Oct. 16 - Nov. 9	19 Days
Qt. 2 - 2nd Report	Nov. 13 - Dec. 22	25 Days
TERM 2 (91 Days)		
Qt. 3 - 1st Report	Jan. 8 - Feb. 8	23 Days
Qt. 3 - 2nd Report	Feb. 12 - Mar. 15	20 Days
Qt. 4 - 1st Report	Mar. 18 - Apr. 26	24 Days
Qt. 4 - 2nd Report	Apr. 29 - May 31	24 Days

## JEFFERSON UNION HIGH SCHOOL DISTRICT 2023-2024 Employee Work Calendar Schedule

CERTIFICATED PERSONNEL Employee Work Calendar Schedule		
POSITION	START DATE	END DATE
Certificated Teachers, School Social Workers, Wellness Counselors	August 7, 2023	May 31, 2024
Certificated Teachers w/ESY	August 7, 2023	June 28, 2024
Principals/Directors/Vice Principal I, Vice Principal II Positive Calendar	July 1, 2023	June 30, 2024
School Counselors*	August 7, 2023	May 31, 2024
Counseling Department Head*	August 7, 2023	May 31, 2024
Lead Psych./Program Specialist*	August 7, 2023	May 31, 2024
Psychologists*	August 7, 2023	May 31, 2024
Speech Pathologist/Occupational Therapist*	August 7, 2023	May 31, 2024
Department Head*	August 7, 2023	May 31, 2024

\*NOTE: Certificated staff with more than 184 Days (e.g. Department Heads, Guidance Counselors, Support Providers [OT, SLP, BCBA, Mental Health Counselor], School Psychologists and Lead Psychologists/Program Specialists) work 184 Days, plus their additional contractual days by mutual agreement of the employee and supervisor.

CLASSIFIED PERSONNEL Employee Work Calendar Schedule		
POSITION	START DATE	END DATE
Classified Management	July 1, 2023	June 30, 2024
12-Month Employee ***	July 1, 2023	June 30, 2024
11-Month Employee**	August 1, 2023	June 28, 2024
10.5-Month Employee – WHS Attendance Technician	August 4, 2023	June 14, 2024
10-Month Employee *	August 7, 2023	June 3, 2024
ESY School Days Only – Bus Drivers, Van Drivers and Paraprofessional with ESY on their Calendar	August 7, 2023	June 28, 2024
School Days ONLY – Adult	August 14, 2023	May 24, 2024
School Days ONLY – School Office Asst., School Health Aide, Paraprofessional, Campus Supervisors, Cafeteria Workers	August 7, 2023	May 31, 2024

\*10 Month Employee –Attendance Technician (JHS, OHS, TN), School Receptionist, Senior School Office Assistant

\*\*11 Month Employee – Special Project Assistant, Parent Liaison, OHS School Account Clerk

\*\*\* 12 Month Employee- Business Office, Human Resources, IT, Superintendent’s Office, School Account Clerk (JHS, TN, WHS), Library Media Assistant, Registrar, School Administrative Assistant, Custodial Staff, Grounds Maintenance Worker, Skilled Maintenance Workers

If you have any questions or concerns, please contact Czarina Morgia at [cmorgia@jeffersonunion.net](mailto:cmorgia@jeffersonunion.net) or 650-550-7967.