



Westmoor High School Work Permit Student Agreement

While we understand the advantages that can be realized when a student works while attending school, we also know how difficult it may be to do both well. Therefore all applicants must be a “Student with Full Privileges” for us to issue a work permit and must remain a “Student with Full Privileges” to remain employed.

Student with Full Privileges

To be a student with full privileges and able to have guest passes signed, attend off-campus dances, participate in ASB events such as senior sunrise and picnic, etc. a Westmoor Ram must meet the criteria below:

- **GPA:** 2.0 or higher cumulative, unweighted GPA
- **Truancy/Attendance:** No more than 14 unexcused absent class periods (there are 6 class periods per school day)
- **Behavior:** No suspensions and/or not be sent out of class 7 times

Student with Limited Privileges

For a student to regain all privileges they must meet the following requirements:

- **GPA:** Reclaim a 2.0 or higher cumulative, unweighted GPA in a grading period
- **Truancy/Attendance:** Have no unexcused class periods or days over a 6 week period
- **Behavior:** Have no suspensions or further incidents (e.g. sent out of class) over a 6 week period
- **Minimum of 3 Reflective Sessions:** Student will meet with a mentor for at least 3 sessions to reflect on their actions and effects on others, culminating in a final project (e.g. poem, essay, social media PSA, letter to self, etc.; number of sessions to be determined through agreement of mentor and mentee)
- **Parental Contact:** Parents will be notified of student’s status before and after mentoring sessions

** Extenuating and mitigating circumstances are always evaluated at the discretion of administrators in each individual case.

Students must have full privileges or the employer may be notified and the permit revoked.

If a student becomes at risk of losing or has lost their Full Privileges, the principal may, as a condition of employment, require a satisfactory weekly progress report.

The principal or their representative may contact the student’s employer if the student does not have “Full Privileges” and may revoke the permit until the student changes their status.

I understand the Westmoor High School Work Permit Policy and Westmoor High School Work Permit Student Agreement.

Student Signature: _____ Date: _____

Grade Level Administrator: _____ Date: _____

STATEMENT OF INTENT TO EMPLOY A MINOR AND REQUEST FOR A WORK PERMIT—CERTIFICATE OF AGE

CDE Form B1-1 (Rev. 02-14)

A "STATEMENT OF INTENT TO EMPLOY A MINOR AND REQUEST FOR A WORK PERMIT—CERTIFICATE OF AGE" form (CDE Form B1-1) shall be completed in accordance with California *Education Code* 49162 and 49163 as notification of intent to employ a minor. This form is also a Certificate of Age pursuant to California *Education Code* 49114.

*(Print Information)***Minor's Information**

Minor's Name (<i>First and Last</i>)		Home Phone	Grade
Home Address		City	Zip Code
Birth Date	Social Security Number	Age	Student's Signature

School Information

School Name	School Phone	
School Address	City	Zip Code

To be filled in and signed by parent or legal guardian

This minor is being employed at the place of work described with my full knowledge and consent. I hereby certify that to the best of my knowledge and belief, the information herein is correct and true.

Parent's Name (<i>Print First and Last</i>)	Parent's Signature	Date
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To be filled in and signed by employer

Business Name or Agency of Placement	Business Phone	Supervisor's Name
Business Address	City	Zip Code
Employer's Maximum Expected Work Hours: _____ hours per day _____ hours per week		
Describe nature of work to be performed: _____		

In compliance with California labor laws, this employee is covered by workers' compensation insurance. This business does not discriminate unlawfully on the basis of race, ethnic background, religion, sex, sexual orientation, color, national origin, ancestry, age, physical handicap, or medical condition. I hereby certify that, to the best of my knowledge, the information herein is correct and true.

Employer's Name (<i>Print First and Last</i>)	Employer's Signature	Date
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For authorized work permit issuer use ONLY

Maximum number of work hours when school is in session:								Maximum number of work hours when school is not in session:							
Mon	Tues	Wed	Thur	Fri	Sat	Sun	Total	Mon	Tues	Wed	Thur	Fri	Sat	Sun	Total
Proof of Minor's Age (<i>Evidence Type</i>)								Check Permit Type: <input type="checkbox"/> Full-time <input type="checkbox"/> Restricted <input type="checkbox"/> General <input type="checkbox"/> Work Experience Education, Vocational Education, or Personal Attendant <input type="checkbox"/> Workability							
Verifying Authority's Name and Title (<i>Print</i>)															
Verifying Authority's Signature															

For more information about child labor laws, contact the U.S. Department of Labor at <http://www.dol.gov/>, and the State of California Department of Industrial Relations, Division of Labor Standards Enforcement at <http://www.dir.ca.gov/DLSE/dlse.html>.