

Golden Page: Oceana High School Citation Guidelines

For ethical and legal reasons, you must cite the source of every quote and every idea that is not your own. There are two kinds of citations:

1. A list called Works Cited is placed on a separate page at the end of your paper. This is sometimes called a bibliography.
2. Text Notes are used *within* your paper.

The two types of citations work together and you need to use them both.

Your Works Cited page should include all the sources you used in your research. Entries are alphabetized by author (or by title if no author is given.) When alphabetizing, skip words like *the*, *and*, and *a*. Do not number the entries. Titles of books and magazines are *italicized*, and titles of articles are in “quotation marks.” Entries should be single-spaced and each should have a hanging indent on the first line.

Dates are written in the following format: Day Month Year.
Abbreviate names of months (except May, June, July): Jan., Feb., Mar., Apr., Aug., Sep., Oct., Nov., Dec.

Print Sources:

author title publisher date of publication

Book with 1 author:
Winick, Judd. *Pedro and Me: Friendship, Loss, and What I Learned*. Henry Holt and Company, 2011.

Book with 2 authors:
Gresheimer, Esther M., and Mary P. Weidman. *Physiology and Anatomy*. Lippincot, 2002.

Book with more than 2 authors:
Johnson, Robert et al. *Mississippi Delta Country Blues*. High Tone Books, 2020.

Book that is edited:
Sienna, Jessica Umber, ed. *The Crayon in Everyday Life*. Crayola Press, 2019.

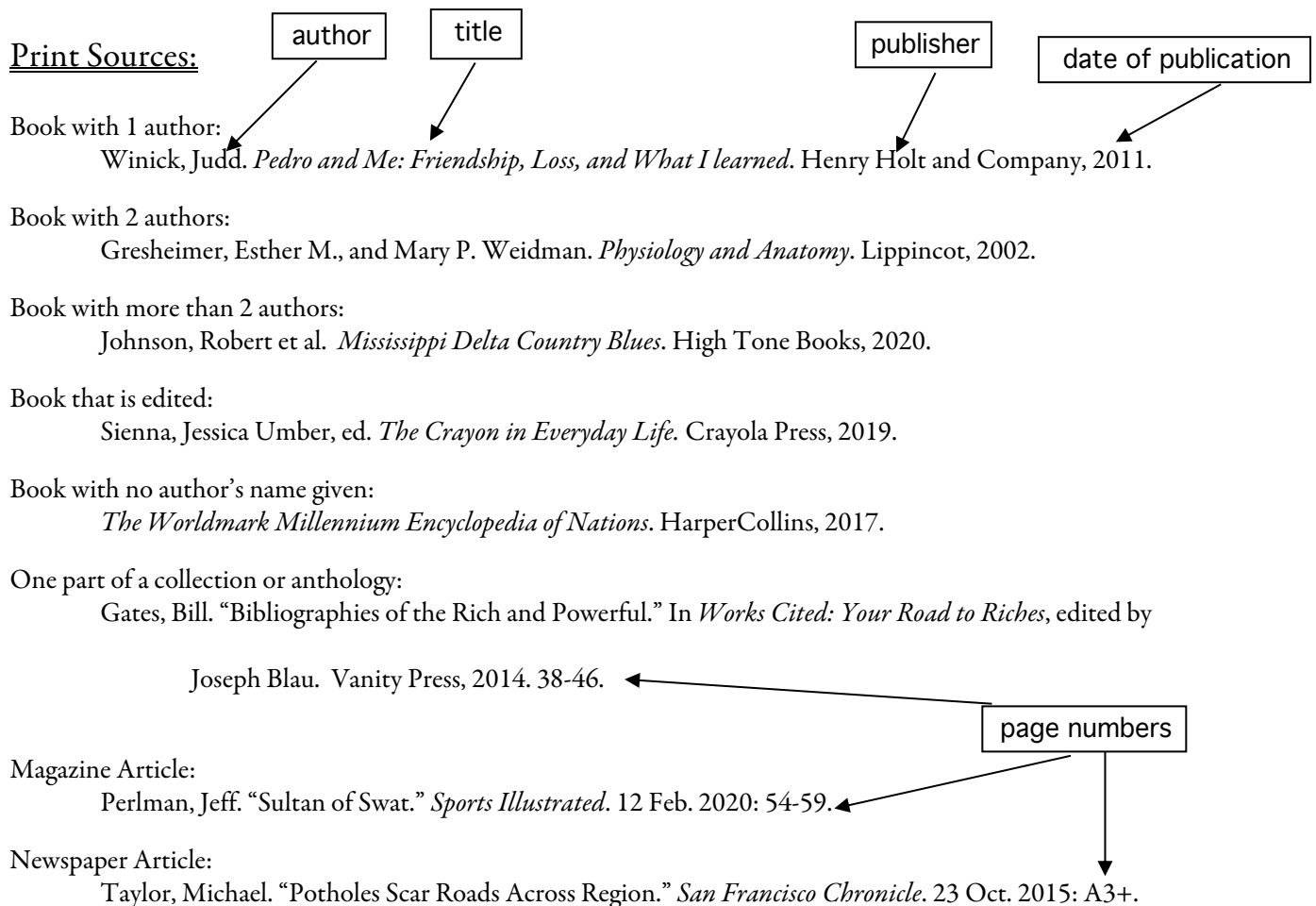
Book with no author's name given:
The Worldmark Millennium Encyclopedia of Nations. HarperCollins, 2017.

One part of a collection or anthology:
Gates, Bill. “Bibliographies of the Rich and Powerful.” In *Works Cited: Your Road to Riches*, edited by Joseph Blau. Vanity Press, 2014. 38-46.

Magazine Article:
Perlman, Jeff. “Sultan of Swat.” *Sports Illustrated*. 12 Feb. 2020: 54-59.

Newspaper Article:
Taylor, Michael. “Potholes Scar Roads Across Region.” *San Francisco Chronicle*. 23 Oct. 2015: A3+.

page numbers



Broadcast Sources:

Television or Radio Program:

“How the Network News Follows the Tabloids.” *Nightline*. PBS. 21 Mar. 2019.

Film:

Mean Girls. Dir: Mark Waters. Paramount Pictures, 2004.

Computer-Based Sources:

Web pages:

1. Author's name
2. Title of Document (In "quotation marks")
3. Title of Site (in *italics*)
4. Publisher or institution/organization responsible for the site
5. Date of posting or update
6. URL

Single Web page (including video clips and PDFs):

Smith, John. "Obama inaugurated as President." *CNN.com*. Cable News Network, 21 Jan. 2009,

<http://www.cnn.com/2009/01/21/national/obama-inaugurated-as-president/index.html>.

Entire Website:

The Internet Movie Database. IMDb.com. 2018, <http://www.imdb.com>.

YouTube Video:

"Ukulele Weeps by Jake Shimabukuro." *YouTube*, uploaded by cromulantman, 22 Apr. 2006,

www.youtube.com/watch?v=puSkP3uym5k

Article from an online database:

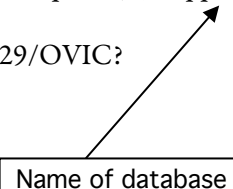
Citing an article from an online database is like citing a print source, but with added information. Here's a newspaper article from an online database:

Rabin, Roni Caryn. "A Vaccine May Shield Boys Too." *New York Times*, 19 July 2011, p. D5(L). *Opposing*

Viewpoints In Context, <http://link.galegroup.com/apps/doc/A261688029/OVIC?>

[u=plan_main&sid=OVIC&xid=cfe7d721](http://link.galegroup.com/apps/doc/A261688029/OVIC?u=plan_main&sid=OVIC&xid=cfe7d721).

Name of database



Personal Interviews:

Last Name of Interviewee, First Name. Type of Interview [Personal Interview, Phone Interview, Skype Interview, Email Interview, etc.]. Date.

Verne, Jules. Personal Interview. 17 Oct. 2014.

Oceana uses the Modern Language Association (MLA) citation format from:

MLA Handbook for Writers of Research Papers (8th ed). New York: The Modern Language Association of America, 2009.

TEXT NOTES:

You need to cite your sources within your text in addition to on your Work Cited Page. For this you will use Text Notes. Use text notes when:

- you directly quote a source -or-
- you use ideas that are not your own but in your own words (paraphrasing) -or-
- you cite a fact that is not common knowledge

If you cite a source multiple times in the same paragraph, only use a text note after the final citation.

The following paragraph contains examples of text notes:

The basic text note is a set of parenthesis with the author's last name followed by the page number (Sienna 142). If you use more than one work by the same author, include part of the title in the note (Sienna "Crayons" 142). If you have two authors with the same last name, add the first initial (J. Sienna 142). If the source has no author given, use a short version of the title, in quotes ("Worldmark" 379). Internet sources may have no page numbers, so just use the author (Smith) or title if no author is given ("Copyright"). Articles from an online database are text-noted like a print article (Rabin).